

SOUTH SIDE HIGH SCHOOL COUNSELING CENTER

PROGRAM SCHEDULE

Your schedule for the 2023-2024 school year is now available on the PowerSchool portal.

Please print it out as it is your responsibility to keep a copy with you at all times.

If you are not able to print your schedule, please come to the Counseling Center for a copy. Please check the schedule very carefully for the following:

- You have been scheduled for all required courses.
- You are taking the required number of credits:
- 9th grade students must take at least 7 credits PLUS physical education.
- 10th, 11th and 12th grade students must take at least 6 credits PLUS physical education.
- The elective courses you selected may have been substituted with another due to conflicts with required courses.
- Your lunch period may have been eliminated due to conflicts with your required courses.

To view the schedule, students should:

- Click on 'My Schedule' on the bar on the left side of your screen.
- Then click on the 'Matrix View' tab at the top to see both semester classes.
- You may click on the 'Week View' tab to view your locker number and locker combination.

Due to the increased rigor of New York State graduation requirements, **ONLY** the following requests will be honored:

- Changes due to summer school pass/fail.
- A required course is missing.
- You have been scheduled for a course you have passed.
- You have not been scheduled for enough courses.
- The addition of a course, provided it does not require a schedule change.

The following program change requests will **NOT** be honored:

- Change of teacher.
- Change of lunch period.
- Moving an assigned course to another period.
- A level change without prior approval of the administration.

TO REQUEST A SCHEDULE CHANGE, YOU CAN EMAIL YOUR COUNSELOR OR COMPLETE A "REQUEST FOR SCHEDULE CHANGE" FORM. The form can be found on our website under District – South Side High School – Students – Counseling Center – Forms/Docs. The form can be dropped off to the Counseling Center.

NO CHANGE WILL BE IN EFFECT UNLESS IT IS APPROVED